

DATA INPUT SHEET FOR COMMON INFRASTRUCTURE

DETAILS ABOUT THE APPLICANT

1.1 Name of the Entity

1.2 Legal Form of the Borrower

Govt Agency, SHG, Pvt Ltd, Ltd, Partnership, Proprietorship, LLP, FPO/FPC, Cooperative society

1.3 Website of the Entity (If available)

2 General/Registration Details of Entity (fill as applicable)

Registration
Number

GSTIN Number

Incorporation Date /Registration Date		PAN Number	
Act/s under which registered		Udhyog Aadhar/Udyam No	
Place of Registration			

Details of key person

- 3** *(CEO/ Executive Director / Director / Chief Financial Officer, Managing Partner and Other Partners, Proprietor, President and Secretary of a Cooperative)*

Full Name	Designation	Date of Birth	Aadhar Card	PAN Card	Gender (Mention Male/ Female/ Transgender)	Social Category (Mention SC/ST/OBC)	Email Address

Contact details of 2 key persons

- 4 (CEO/ Executive Director / Director / Chief Financial Officer/Managing Partner and Other Partners/Proprietor/President and Secretary of a Cooperative)

Sl. No.	Name Designation / Nature of Association in the Borrowing Agency	Mobile No. & Landline with STD	Email ID

- 5 Details of the shareholding pattern of the Applicant / Borrower

Sl. No.	Name	% Shareholding in the company / firm	Total Equity proposed	Equity capital issued

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6 Share Capital

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7 Net Worth of the Entity

Share Capital

Reserves (Excluding Depreciation +
Revaluation Reserve + Bad Debts)

Accumulated Profit/Loss

Total

8 Bank Details of the Entity

Bank Name

Account no

IFSC Code

Cash at Bank

DETAILS ABOUT THE EXISTING OPERATIONS OF THE ENTITY

Nature of Business

- 9 *(If related to Food Processing Industry, please select 'Yes', or else select 'No')*

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- 10 **Existing business background**
(Including Raw material procurement, market APMC & irrigation source)
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11 **Classification of existing business related to Food Producing sector in terms of the kind of value addition being done**
(Please enter a value: Food products - Manufacturing, farm Produce - Trading, Farm Input - Distribution, Others)

12 **Are you actively engaged in processing of ODOP produce identified by State?**
(Please enter a value: Yes or No)

13 **If Yes, Select the type of product being manufactured/traded**
(Please enter a value: Agriculture Produce, Food Product, Others, MFP - Minor Forest Produce)

☐ If Agriculture Produce,

Product Manufactured/Traded same as ODOP identified by State for the district?
Mention Yes/No

If Not,

Select the Product from the dropdown of other ODOP products

If not listed above enter the name of the product

☐ If Food Product,

Product being Manufactured/Traded same as ODOP identified by State for the district ?
Mention Yes/No

If Not,

Select the Product from the dropdown of other ODOP products

If not listed above please write in the text box below

☐ If Social Category is ST, then applicant can opt in for Minor Forest Produce

If MFP, please select the product being manufactured/Traded

If not listed above please write in the text box below

☐ If Others,

In case of Others, enter the name of the product being manufactured/Traded

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14 **Details of the Infrastructure/Property of the Borrower**

Type of Infrastructure Available	If Applicable, please select the checkbox	Street Address	Taluk/Block	District	City	State	Pincode
Registered Office	<input type="checkbox"/> <input type="checkbox"/>						
Administrative Office	<input type="checkbox"/>						
Godown/Warehouse	<input type="checkbox"/>						
Trading Unit/Agri Input Shop							

Manufac turing Unit		<input type="checkbox"/>					
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15 Part of the Industrial Cluster or SEZ?
(If Yes, enter the details)

Number of similar types of enterprises present in same locality?

Proximity to Industrial Cluster?
(Enter the name and proximity to cluster in terms of Kms)

16 Total Number of Experience (In Years) in producing/manufacturing/trading the product

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17 Total Available Land (in sq. ft.) from; whichever is applicable

Production Facility of Existing Business Operation

Trading Unit of Existing Business Operation

18

Product Brand Name, if applicable

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19

Value added Product/s manufactured/traded
(In case of multiple products, enter details in rows)

Product Name	Product Description

20

List of activities performed
while preparing the product

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21 Production & installation capacity

In Quantity

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In Amount

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22 (i) Business turnover (Sales and Revenue) - Last 3 Years
(In INR)

Particular s	Product Name	Year -1	Year - 2	Year - 3
Food Products				
Farm				

Produce				
Farm Input				
Others				
Infrastru cture				
Manufac turing Industry				
Storage Industry				
Total				

22 Net Profit - Last 3 year
(ii) *(In INR)*

Year -1	Year - 2	Year - 3

Total

22 Current Investment in Plant
(iii) **and Machinery**
(In INR)

Year -1	Year - 2	Year - 3

Manufacturing

Storage

Other Business

Total

22 Proposed Electricity/Power
(iv) **Monthly Consumption**
In Units (KWH)

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23 Number of Manpower Usage Details

Tenure of Worker <i>(Left to Right)</i>	Seasonal	Temporary	Permanent
Type of Worker <i>(Top to Bottom)</i>			
Un-Skilled Worker			
Skilled Worker			
Total			

24 Existing Bank Loan Details

[illegible]

Total								
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25 Loan History

Previous Bank Loan Details including limits (CC/OD)

Sr. No.	BANK / FI Name	Loan Type <i>Mention Loan to meet Lumpy Needs, Livelihood Needs, Credit Needs, Subsidy based Loans</i>	Loan Amount	EMI Amount	Max Delayed Payment of Dues	1st EMI Date (DD-MM-YY)	Tenure (Months)	No. EMI Served	No. of Balance EMI	Loan Status <i>Mention BT to be done, Current, Matured , To be closed, ≤ 3 emi's pdg, Foreclosed and Moratorium</i>
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1										
2										
3										
Total										

DETAILS ABOUT THE PROPOSED - NEW / UPGRADATION PLAN

26 Type of Common Infrastructure to be funded under the scheme

27 **Nature of Proposed Business**
(If related to Food Processing Industry, please enter 'Yes' or else select 'No')

28
(a) **Classification of proposed business related to Food
Producing sector in terms of the kind of value addition being
done**
*(Please enter a value: Food products - Manufacturing, Farm
Produce - Trading, Farm Input - Distribution, Others)*

28
(b) **Are you planning to engage in processing of ODOP produce
identified by State?**
(Please enter a value: Yes or No)

If Yes, select the type of product to be manufactured/traded
*(Please enter a value: Agriculture Produce, Food Product,
Others, MFP - Minor Forest Produce)*

☐ If Agriculture Produce,

**Product Manufactured/Traded same as ODOP identified by
State for the district?**
(Please select a value: Yes or No)

If Not,

Select the Product from the dropdown of other ODOP products

If not listed above enter the name of the product

☐ If Food Product,

Product being Manufactured/Traded same as ODOP identified by State for the district? *(Please select a value: Yes or No)*

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If Not,

Select the Product from the dropdown of other ODOP products

If not listed above please write in the text box below

☐ If Social Category is ST, then applicant can opt in for Minor Forest Produce

If MFP, please select the product being manufactured/Traded

If not listed above please write in the text box below

☐ If Others, ☐ If Others,

In case of Others, enter the name of the product to be manufactured/traded

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29

Part of the Industrial Cluster?

(If Yes, enter the details)

Number of similar types of enterprises present in same locality?

Proximity to Industrial Cluster?

(Enter the name and proximity to cluster in terms of Kms)

30

Address of the proposed manufacturing/trading of the unit

(if different from existing)

Street:			
Taluk/Block:			
District:			
City:		Pin:	
State:			

31 Ownership of Proposed Property <i>(Mention Owned, Rent/Lease Period Rent/Leased Amount (Yearly))</i>	

32 Is the proposed project an upgradation of existing business related to Food Processing or a new project?

(Mention Upgradation of existing business/New Project)

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33 Proposed Production & Installation Capacity

In
Quantity

In
Amount

In Cubic Feet if
Storage facility

34 Quotation Details for the proposed Machineries/Equipments
(Upload the photocopy)

S.No.	Machine ry Name	Rate (Amount)	Quantity	Quotatio n Number	Vendor Name	Date of Issue	Vendor Contact Number	Expected Month of Acquisiti on	Expected Duration of Installati on

35 Proposed Revenue in a year
(In INR)

Expected Monthly revenue in
Peak Season in terms of
rentals

Expected Monthly revenue in
Off Season in terms of rentals

36	Peak Season (Name the month)	
	Off Season (Name the Month)	

37	Proposed Net Profit in a year <i>(In INR)</i>	
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38	Proposed Electricity/Power Monthly Consumption <i>In Units (KWH)</i>	
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39	Contribution of the Entity	
	Personal Contribution <i>(In terms of Percentage)</i>	

Margin Money for Working
Capital
(In INR)

40 Number of Workers to be
Employed?

41

Brief writeup
regarding the
purpose of the
proposed common
infrastructure

42 Business Model



**43 Income Model
(Pricing in units &
Total availability)**



**44 How would the
proposed common
Infrastructure
benefit the food
processing
microenterprises**



Additional Questions to be filled by FPOs/FPCs, Cooperative Societies, SHGs

**Self
Gradation of
FPO**

- 1 *Mention
Class A, Class
B, Class C,
Class D*

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Details of the promoting organisation					
Address					
Contact Person Name		Mobile No		Email Ids	

3 Number of FPO Members

Social Category (Left to Right)	General	SC	ST	OBC	Approx. number of active members out of total shareholders
Gender (Top to Bottom)					
Male					
Female					
Transgender					
Total					

4

Category of Farmers	Small Farmer	Marginal Farmer	Big Farmer
No of Farmers			

5

S.No.	Category of Farmer	No. of Persons
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1	Number of woman shareholder s	
2	Number of ST shareholder s	
3	Number of SC shareholder s	
4	Increase in members in last 6 months	
5	Approx. number of active members out of total shareholder	
6	Number of non-members availing services of	

6

Operational area of the FPO	Particulars	Details
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	State, District	
	Block	
	Number of villages	

- Categorisation of Cooperative Society**
7 *(Multi State Level, State Level, District Level, Primary Grass Root Level)*

- Sub-Categorisation of Cooperative Society**
8 *(Consumer Co-Op Society, Producer Co-Op Society, Co-Op Marketing Society, Co-Op Credit Society, Co-Op Farming Society, Housing Co-Op)*

- Self Gradation of Cooperative Society**
9 *(Mention Class A, Class B, Class C, Class D)*

Summary									
No of SC									
No of STs									

12 Summary of Monthly Income of SHG Member as per above table

Less than 5000	Rs 5000 - 10,0000	Rs. 10,000 - 25,000	Rs. 25,000 - 50,000	Above Rs. 50,0000

HISTORICAL FINANCIALS INPUT SHEET

PROFIT & LOSS ACCOUNT

Particulars	FY -March 2020 (Current Year)	FY - March 2019 (Year - 1)	FY - March 2018 (Year - 2)
Sales/Receipts/Total Operating Income			
Cost of Goods Sold:(Opening Stock+Purchase+ Direct Expenses - Closing Stock)			
Gross Profit			
Indirect Expenses:			
Selling, General & Admin Expenses & Miscellaneous Expenditure			
Salary to Partners			
Interest paid on Partner's Capital			
Operating Profit Before Depreciation, Interest & Taxation			
Depreciation			
OPBIT			
Interest on loans from Bank's and FI's			
Int.& Fin.Cost on loans from Pvt Parties & other Bank Chgs			
Total Finance cost where break up is not available			
Net Profit Before Tax			
Less Tax Paid + interest u/s 234 a b c			
PAT (Net Profit)			
Cash Profits			
Transfer to Reserves			
Retained Profit			

BALANCE SHEET (EQUITY & LIABILITIES)

Liabilities	FY -March 2020 (Current)	FY - March 2019 (Year -	FY - March 2018 (Year -
Net worth (Members Capital + Reserves and surplus)			
Total Promoters Fund (Networth + loan from partners- loan to partners)			
Total Long Term Debt (Loan from Bank and FI)			
Working Capital Loan			
Current Liabilities			
Sundry Creditors			
Provision			
Total Current Liabilities			
Total Liabilities to Outsiders			

BALANCE SHEET (ASSETS)

Assets	FY -March 2020	FY - March 2019	FY - March 2018
Net Block of Fixed Assets (Fixed asset - Depreciation)			
Inventories			
Receivables / Debtors			
Cash and Bank			
Other Current Assets:			
Loan & Advances given to others			
Balance Sheet Total (Asset)			